

WNYRIC Standards Committee Meeting Minutes

November 13, 2013

1:00 -3:00 p.m.

DL Sites (E1B DL Room, E2B-Log B, GST DL Room at Campbell Savona H.S.,
ON DL Room, CA Olean DL Room, Hammondsport CSD)

In Attendance:

Jill Holbrook (WNYRIC-Chair)	Rick Mardino (Erie 1 BOCES)
Dick Lydo (WNYRIC)	Chuck Marzec (Jamestown)
Bob Spino (Erie 2 BOCES)	Gail Tremblay (GST BOCES)
Sheldon Soman (ON BOCES)	Ron Ternowski (WNYRIC)
Scott Michienzi (Catt Little Valley)	Rob Morgan (Pioneer)
Mike Murphy (Forestville)	Mike Taylor (WNYRIC)
Dave Steven (CA BOCES)	Darlene Sprague (Niagara Falls)
Ron LaVere (Cheektowaga)	Halim Omerhodzic (WNYRIC)
Julie Bray (WNYRIC)	Scott Przywara (WNYRIC)
Martin Wende (Kenton UFSD)	Terry Caleb (WNYRIC)
David Brace (WNYRIC)	Jan Mathis (WNYRIC)
Carol Barber (WNYRIC)	Shelayne Wise (Hammondsport)
Michelle Okal Frink (WNYRIC)	Joe Rozbicki (WNYRIC)
Valerie Winegarden (WNYRIC)	

Jill Holbrook called meeting to order at 1:05 p.m.

1. **Approval of the August 7, 2013 meeting minutes**- Jill asked if there were any questions or concerns from the meeting minutes from August 7, 2013. There were none. Darlene Sprague made the motion to accept meeting minutes and it was seconded by Rick Mardino. The motion passed unanimously (14 yes/0 no).
2. **Future meeting dates/locations were approved:**
 - February 12, 2014 (via DL) 1-3 pm
 - May 7, 2014 (via DL) 1-3 pm
3. **Membership update for 2013-2014:**
 - The two vacant positions in GST have been filled by Shelayne Wise of Hammondsport and Ryan Finney of Bath CSD.
4. **Category Review Dates for 2013-2014:**
 1. Computers – November 2013
 2. Communications Equipment – August 2013
 3. Internet Browsers – February 2014
 4. NIC Cards – February 2014
 5. Operating Systems – November 2013
 6. Plotters – February 2014
 7. Printers – August 2013
 8. Scanners – May 2014
 9. Servers (Standard) – November 2013
 10. Servers (SAN) – August 2013
 11. Software – August 2013
 12. Server Back Up – August 2013
 13. Virtualization – May 2014
 14. VoIP – August 2013
 15. Video Conferencing- August 2013
 16. Network Optimization- August 2013

- 17. Tablet Devices- August 2013
- 18. End Point Management- May 2014

5. **PARCC/CBT Field Testing Update (Carol B)**

- Decision to accept PARCC by SED has been pushed out till 2015.
- Field testing will continue with districts that were asked to field test online and on paper.
- WNYRIC staff will attend Pearson training in early December to assist field test districts.
- Training will be conducted in New York City, Buffalo and Albany. There will also be online training for follow up.
- Districts will need to work with technical teams to review the online field testing plans.
- Regions should continue to update the TRT tool. Next pull is in December. TRT is providing better reports for readiness.

Microsoft vouchers update

- There is a video available on the Claims Administrators site that goes thru the online application process.
- It's important who districts name as the LEA contact. The LEA contact will receive the Microsoft vouchers.
- Carol B. continues to communicate pertinent information to the listserv.
- As an example, Content Filtering can be made un-aidable to use under software voucher. Carol submitted what software is support by the WNYRIC and all are approved for voucher.

6. **Broadband bid update (Ron T.)**

- Current broadband contract expires June 30, 2015.
- WNYRIC and individual BOCES representatives are meeting to collectively define a bid.
- The goal is to have minimal effect to districts.

7. **Windows XP update (Ron T.)**

- Windows XP support ends April 8, 2014.
- The application compatibility matrix has been updated and posted in the wiki. There is also article from Microsoft regarding the vulnerability by hackers.
- Once XP supports ends there will be no more updates, patching or support from Microsoft. This also becomes an issue from an audit perspective.
- Districts have been provided an inventory list of XP machines. Need to ensure these machines have patches on them and are at Service Pack 3 or not able to replace.
- IE 9 is not compatible with XP. Cafeteria and Library management system has been upgraded to support on XP machines.
- Jill sent information to the Standards listserv regarding Windows RT 8.1.

8. **Tablet Management tools:**

- At the August meeting, Google presented Chromebook Management Console and Microsoft provided overview of inTune.
- Surface tablet use an RT version.
- inTune is on state contract and cost \$1.92/device/month. Microsoft stated would be no more than \$10/year/device. Would be less if in EES. Updated information from Microsoft states not more than \$6 per user per year. More information to follow.
- RT cannot filter with a Lightspeed agent; would need to set the proxy (to Lightspeed client).

9. **Surface tablet (Michelle Okal-Frink)**

- A lot of districts are showing interest in the Surface tablet. Gives them another option.
- inTune is needed for management of the Surface tablet.

Bob Spino made a motion to add Microsoft to Standards list under category 1. Computers; the motion was seconded by Ron LaVere and the motion carried unanimously (14 yes/0 no).

10. **CSLO Statewide Contracts and EES (Michelle Okal Frink)**

- New RFPs released and awarded:
 - Learning Management System
 - SLO Tracking
 - eBook
 - Supplemental Support for Reading and Math
 - College and Career Readiness
- More detailed information is available on the CSLO web site.
- Microsoft EES renewal forms were distributed at the CSLO Admin meeting in April.
 - Michelle will be sending a follow up email with the forms again. Please return to Michelle by December 4.
 - Districts must check box A-2 for staff and students to be eligible for Student Advantage Program which will allow students and staff to download Office 365.

11. **Seneca Data Servers (Jan Mathis)**

- Jan provided many issues that have experienced with the support from Seneca Data on modular servers.
- Countless hours were spent in resolving issues. Knowledge of the products is lacking.

12. **WNYRIC Standards category review**

1. Computers:

- Change Apple-Macintosh to Apple
- Change HP/Compaq to HP
- Change Lenovo/IBM to Lenovo
- Add Microsoft per above motion

5. Operating Systems:

- Add comment of "End of Life Support is April 8, 2014" under Windows XP-Workstations

9. Servers (Standard):

- Add NNI to Nextlink under comment section Seneca Data

14. VoIP:

- Change Avaya-Nortel to Avaya and remove comment "Shipping documentation and software have to be relabeled by Avaya by 12/19/10".

15. Video Conferencing- no changes

16. Network Optimization- no changes

17. Tablet Devices- no changes

Ron LaVere made a motion to make the above indicated changes to the Standards list; Scott Michienzi seconded the motion.

The motion carried unanimously (14 yes/0 no).

Ron LaVere made the motion to adjourn at 3:00 p.m.; Rob Morgan seconded the motion.

Respectfully submitted: Valerie Winegarden

The WNYRIC Standards Committee Motions November 13, 2013

Below are two (2) recommendations from the WNYRIC Standards Committee meeting held on November 13, 2013 for WNYRIC Advisory Council action:

Motion 1: Bob Spino made a motion to add Microsoft to Standards list under category 1. Computers.

Seconded by: Ron LaVere

Vote results: 14 yes/0 no (unanimous)

Motion 2: Ron LaVere made a motion to make the below indicated changes to the Standards list categories:

1. Computers:

- Change Apple-Macintosh to Apple
- Change HP/Compaq to HP
- Change Lenovo/IBM to Lenovo
- Add Microsoft per above motion

5. Operating Systems:

- Add comment of "End of Life Support is April 8, 2014" under Windows XP-Workstations

9. Servers (Standard):

- Add NNI to Nextlink under comment section Seneca Data

14. VoIP:

- Change Avaya-Nortel to Avaya and remove comment "Shipping documentation and software have to be relabeled by Avaya by 12/19/10".

Seconded by: Rob Morgan

Vote results: 14 yes/0 no (unanimous)

Advisory Council approval requested at this time.